



Civil Service Commission Regional Office 1
INVITATION TO BID

The **CIVIL SERVICE COMMISSION REGIONAL OFFICE 1**, through its Regional Disposal Committee, invites all interested bidders/buyers to bid for the sale of the following **UNSERVICABLE EQUIPMENT, FURNITURE and FIXTURES, MACHINERIES AND VEHICLE** on an “AS-IS-WHERE-IS” basis, detailed as follows:

LOT	DESCRIPTION	FLOOR PRICE	Location
A	1 Lot - Various Unserviceable Desktop Computers and Parts, Office Supplies, Printers, Time Stamp Machines, Refrigerators, Xerox/Scanner, Television, Camera, Thermal Scanner, Speakers, Gas Stove, Chairs etc. (please refer to the attached pictures)	PhP3,880.00	Civil Service Commission Regional Office 1, Quezon Avenue, Brgy. Sevilla, City of San Fernando, La Union
B	1 Lot - Two (2) units of Unserviceable Generator Sets (please refer to the attached pictures)	PhP10,000.00	
C	1 Lot - Unserviceable Vehicle, Plate Number: SFH 979, ISUZU Sportivo, 2007 Model (please refer to the attached pictures)	PhP200,000.00	

Below is the Schedule of Bidding Activities:

PUBLICATION OF INVITATION TO BID	July 10-19, 2023
INSPECTION OF UNSERVICABLE PROPERTIES	July 13-19, 2023 at 09:00AM to 03:00PM
ISSUANCE/SELLING OF BID FORMS	July 10-19, 2023
PRE-BID CONFERENCE	July 20, 2023; 09:00AM
DEADLINE OF SUBMISSION OF BIDS	July 21, 2023: 09:00AM
OPENING OF BIDS (<i>Late bids shall not be accepted</i>)	July 21, 2023 at 10:00AM Civil Service Commission Regional Office 1
EVALUATION OF BIDS (<i>including preparation of necessary documents</i>)	July 21, 2023
ISSUANCE OF NOTICE OF AWARD	July 24, 2023
SIGNING OF CONTRACT	July 24-28, 2023
PAYMENT (<i>in full</i>) OF THE BID AMOUNT	July 24-28, 2023
RELEASE OF SOLD UNSERVICABLE PROPERTIES	Within 5 days from payment of full bid amount

The Bid Documents can be secured from the Regional Disposal Committee Secretariat at CSC Regional Office I, Quezon Avenue, Brgy. Sevilla, City of San Fernando, La Union with a **payment of a non-refundable fee of P200.00.**

The sealed bid to be submitted shall indicate the particular lot on the face of the envelope, addressed to the Disposal Committee Chairperson. The sealed bid offers shall be submitted to Disposal Committee together with **THE BIDDER'S BOND (BB) AMOUNTING TO 10% OF THE BID PRICE PER LOT.** The 10% bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period in the Notice of Award. BB shall be in the form of Cash or Check payable to the Civil Service Commission Regional Office 1. Subject Bidder's Bond will be returned to the non-winning bidders right after the award and for the winning bidder, BB shall form part of its payment.

Where the bidder intends to buy more than ONE (1) LOT, the bidder shall purchase bidding documents per lot and shall submit separate sealed quotation per lot.

The CSCRO1 Disposal Committee reserves the right to reject any or all bids, waive any infirmity contained hereto and accept the offer most advantageous to the Commission.

This Office likewise assumes no obligation whatsoever to compensate or indemnify any bidder for expense or loss that may be incurred in the preparation of their bids, nor does it guarantee that any award will be made at all.

For further information, please refer to:

DISPOSAL COMMITTEE

CIVIL SERVICE COMMISSION REGIONAL OFFICE 1

Quezon Avenue, Brgy. Sevilla, City of San Fernando, La Union

Telephone Number: (072) 700-5626 loc. 229



CORNELIA M. RILLERA

Director III/Disposal Committee Chairperson

July 10, 2023

Property No.: 2007-UTILITYVAN-08-03

Description: ISUZU Sportivo, 2007 Model, SFH 979

Acquisition Date: 2007

Reason for Disposal/Condition: Unserviceable, beyond economic useful life, stall engine (defective fuel pump), engine oil leak, defective electricals, aircon, ball joints, rack ends, tie rod and radiator, worn-out bushing, suspension arm and wheels

COA Appraisal Value: PHP200,000.00 (1 LOT)



Property No.: **2016-GENERATOR-ESD-02-02; AND
2016-GENERATOR-HRD-02-01**

Description: **Two (2) Units of Generator Set**

Acquisition Date: **February 4, 2016**

Reason for Disposal/Condition: **Unserviceable, beyond economic useful life,
Dead Battery, Defective Fuel Pump, Noisy and Smoke Belching**

COA Appraisal Value: **PHP10,000.00 (1 LOT)**



Property: **VARIOUS DESKTOP COMPUTERS AND PARTS, OFFICE SUPPLIES, PRINTERS, TIME STAMP MACHINES, REFRIGERATORS, XEROX/SCANNER, TELEVISION, CAMERA, THERMAL SCANNER, SPEAKERS, GAS STOVE, CHAIRS, ETC.**

Reason for Disposal/Condition: **Unserviceable, beyond economic useful life, obsolete, no longer working, high cost imaging unit and toner, properties and/or its part are either destroyed/damaged/defective/malfuntioning**

COA Appraisal Value: PHP3,880.00 (1 LOT)









